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Governance & Civic Services

Town Hall
Trinity Road
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To: Members of the Cabinet

Date: 26 February 2013

Our Ref:

Your Ref:

Please contact:

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Dear Councillor

CABINET - THURSDAY 28TH FEBRUARY, 2013

I refer to the agenda for the above meeting and now enclose the following reports which were unavailable when the agenda was printed.

Agenda No.	Item
4.	Two year Financial Plan and Revenue Budget 2013 /14 (Pages 275 - 284) Joint Further Submission on the Review of the Library Services endorsed by the Friends of Ainsdale Library; Birkdale Library Action Group (BLAG) and the Friends of Churchtown Library
6.	Budget and Council Tax Recommendation 2013/14 (Pages 285 - 304) Report of the Head of Corporate Finance and ICT

Yours sincerely,

G. BAYLISS

Director of Corporate Commissioning

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Sefton MBC - Review of Library Services

Joint Further Submission - 18 February 2013

Introduction

At the Cabinet meeting held on 14 February 2013 a decision on the Review of Library Services was deferred for two weeks. This Joint Further Submission is an attempt to advance a feasible and sustainable alternative to "Option B" which proposed the closure of 7 of the Borough's 13 libraries. It is endorsed by:

- Friends of Ainsdale Library
- Birkdale Library Action Group (BLAG)
- Friends of Churchtown Library

This alternative approach results in a revenue saving of £400,000 pa (reducing to £312,000 pa when allowance is made for the revenue implications of all the Capital Expenditure required to put all the Borough's libraries into good repair).

Summary of previous BLAG submission

This Joint Further Submission develops the costed alternative contained within Appendix 1 and Appendix 2 of the BLAG submission and contained within the report to the Cabinet meeting held 14 February 2013. Appendices 1 and 2 are reproduced at the end of this submission.

The key elements of the BLAG alternative were:

- Reduction in opening hours from 30 hours per week to 24 hours per week. This was proposed to be achieved by closing one afternoon per week and by opening at 10.30am rather than 10.00am (or 9.30am on Saturdays).
- Reducing paid staff from the present average of approximately 3.15 staff on duty to 1.5 staff, and using volunteers to cover the reduction. This would necessitate approximately 40 hours per week of volunteer time, or 15 volunteer sessions per week each of 2.5 to 3 hours. (with 1 volunteer present for some sessions and 2 present for others).

In the case of Birkdale Library this would result in a total saving of approximately £40,000 pa, of which £14,000 would be attributable to the reduction in opening hours and £26,000 to the use of volunteers.

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Details

The three Southport Library Campaign/Support groups now wish to propose a Borough-wide fully costed alternative which we believe to be both feasible and sustainable, which maintains all 13 current library locations and which achieves a saving of £400,000.

Our alternative assumes that the commercial development proposal in relation to the Crosby Civic Hall site (referred to in para 3.30 of the most recent report to Cabinet) comes to fruition.

Because we have a working assumption that a replacement Crosby Civic Hall Library would be provided within the development we make no allowance for any staff savings at that library. However there are potential significant savings in premises costs.

As per Annex D of the original Review of Library Services report to the October 2012 Cabinet, the Crosby Civic Hall Library currently has (revenue) premises costs of £106,544 pa (this amounts to 24.6% of all the library premises cost, which amount to £432,000 pa in total). This would reduce very substantially to approximately £25,000 pa, a saving in excess of £80,000 pa.

In addition to the reduction in (revenue) premises costs the commercial development proposal at the Crosby Civic Hall site would also address the very significant outstanding capital expenditure requirement on that library of £750,000 (amounting to 42% of the total Condition Survey Costs of £1.8m for all libraries). That redevelopment would result in the total 'Revenue Implication of Capital Spend' of £152,000 across all 13 libraries (as per para 4.4 of the most recent report to Cabinet) reducing by £63,800 to £88,200 (also refer to Annex A attached).

Other key aspects of our Borough-wide alternative are as follows:

- Reduce opening hours from 30 to 24 per week for all 8 "branch" libraries - saves around £9,000 to £15,000 pa per library, depending on the staffing level.
- Retain the current (more generous) opening hours for the remaining 5 "main" libraries (note that Netherton is treated as a "branch" library and so would reduce opening by 6 hours per week).
- Develop a volunteer model across all 13 Sefton libraries. Although the BLAG proposal in relation to Birkdale Library suggested an average of slightly over 1.5 volunteers present across the 24 hours of opening, a more prudent average of 1 volunteer present has been assumed across the 13 libraries in this Joint Further Submission. This would result in an average saving in staffing costs of £18,000 per library.
- In addition, there are two very lightly staffed branch libraries (Aintree and Litherland) which currently only have around 2 staff on duty. Because it is regarded as essential that a paid employee should be

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present during all hours of library opening a rather lower level of staff saving through volunteers has been assumed for these two libraries, specifically £12,000 pa rather than the usual £18,000 pa. This equates to an average of approximately 2/3 a volunteer present.

To achieve the above an average minimum of 10 to 15 volunteers would need to be recruited for each library. There would be a major role for the various Friends groups and equivalents (? possibly parish councils, where they exist), who could assist in recruiting volunteers and organising volunteer rotas. However there is also an HR/"duty of care" role (vetting, including CRB, health checks etc) where the Council has legal responsibilities and where it would be desirable for a member of the Library Service staff to perform the role.

It may be that this role could be contained within current Library Service central staffing. At most, an additional 0.5 FTE post might be needed at an annual cost of around £12,000 to £15,000 pa. Note that allowance has not been made for this in the figures below.

Financial Conclusion

Annex A identifies the financial savings arising from the various measures, which may be summarised as follows:

Reduction in premises costs at Crosby Civic Hall Library	£81,544
Saving through reducing opening hours at 8 branch libraries	£96,500
Saving through use of volunteers at 13 libraries	£222,000

Total revenue savings before Capital Expenditure	£400,044
Less Revenue Implications of Capital Spend	- £88,200

Total revenue savings after Revenue Implications of Capital Expenditure	£311,844 =====

Melanie Horridge (Chair)
Cllr Haydn Preece

On behalf of Friends of Ainsdale Library

Terry Durrance (Chair)
Cllr Simon Shaw

On behalf of Birkdale Library Action Group

Elaine Langley (Secretary)
Cllr Nigel Ashton

On behalf of Friends of Churchtown Library

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Sefton MBC - Review of Library Services

Joint Further Submission - 18 February 2013

Savings Projection across 13 libraries

(Table based on Annex D to Report to Cabinet 11.10.12. All amendments to original shown in **bold**)

	Ainsdale	Aintree	Birkdale	Bootle	Church-town	College Road	Crosby	Formby
Premises costs	18,501	29,045	34,578	31,229	13,062	26,555	25,000	34,933
Staffing costs	67,634	45,930	70,683	98,579	61,197	72,344	176,917	114,123
Reduction in Branch Library hours from 30 to 24 pw	-14,000	-8,700	-14,000		-12,800	-15,100		
Reduction re Volunteers	-18,000	-12,000	-18,000	-18,000	-18,000	-18,000	-18,000	-18,000
Sub total	54,135	54,275	73,261	111,808	43,459	65,799	183,917	131,056
Income	-9,470	-5,459	-21,118	-11,393	-9,423	-9,576	-47,356	-25,265
Total costs	44,665	48,816	52,143	100,415	34,036	56,223	136,560	105,791
Condition Survey Costs	79,410	112,515	174,399	67,886	156,215	143,552	0	59,449
Revenue Implications of Capital Spend per para 4.4 of 14.2.13 Cabinet Report	6,800	9,500	14,800	5,800	13,300	12,200	0	5,000

	Litherland	Meadows	Netherton	Orrell	Southport	Revised Total	Original Total	Reduction
Premises costs	20,593	25,883	17,128	26,287	47,841	350,635	432,179	-81,544
Staffing costs	44,729	131,422	64,097	50,402	167,592	1,165,648	1,165,648	0
Reduction in Branch Library hours from 30 to 24 pw	-9,200		-12,700	-10,000		-96,500	0	-96,500
Reduction re Volunteers	-12,000	-18,000	-18,000	-18,000	-18,000	-222,000	0	-222,000
Sub total	44,122	139,305	50,525	48,689	197,433	1,197,783	1,597,827	-400,044
Income	-5,360	-14,365	-3,488	-6,020	-19,689	-187,982	-187,982	
Total costs	38,762	124,940	47,037	42,669	177,744	1,009,802	1,409,846	
Condition Survey Costs	149,099			96,153		1,038,678	1,790,120	
Revenue Implications of Capital Spend per para 4.4 of 14.2.13 Cabinet Report	12,600			8,200		88,200	152,000	-63,800

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Appendix 1 **EXISTING COSTINGS – BIRKDALE LIBRARY**

The cost of running Birkdale Library (2011/12) was £84,143. This was made up of premises costs £34,578 and staffing costs £70,683, weighed against an income of £21,118.

These costs break down as follows:

Premises.

Water and Sewerage Charges	£2,826 . 00
Electricity	2,563 . 00
Gas/ Oil	522 . 00
Internal & External Repair Costs	8,466 . 00
Refuse Collection	734 . 00
Telephone	291 . 00
Business Rates	12,557 . 00
Building Cleaning	6,619 . 00

TOTAL PREMISES COSTS £34,578 . 00

Staff

£14,349 . 00
10,684 . 00
17,712 . 00
4,386 . 00
7,998 . 00
11,544 . 00
4,011 . 00

TOTAL SALARY COSTS £70,683 . 00

Income

Sales of Books/Publications	£ 3,101 . 00
Fees	11,112 . 00
Fines	4,845 . 00
Lettings	2,060 . 00

TOTAL INCOME £21,118 . 00

TOTAL COST OF RUNNING LIBRARY £84,143 . 00

There is also a cost attached to alleged repairs required to the building.

The council place this cost at £174,399

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Appendix 2 A PROPOSAL TO REDUCE OPERATING COSTS

	<u>Current Opening Times</u>	<u>Reduced Opening Times</u>	<u>(Reduction)</u>
<u>Monday</u>	10am – 5pm	10.30am – 5pm	(0.5 hrs)
<u>Tuesday</u>	Closed	Closed	
<u>Wednesday</u>	10am - 7.30pm	10.30am - 7.30pm	(0.5 hrs)
<u>Thursday</u>	10am - 5pm	10.30am - 1pm	(3.5 hrs)
<u>Friday</u>	10am - 5pm	10.30am - 5pm	(0.5 hrs)
<u>Saturday</u>	9.30am - 1pm	10.30am - 1pm	(1.0 hrs)
(all closed for lunch 1pm – 2pm)			
TOTAL	30 hrs	24 hrs	(6.0 hrs)

Current staffing at Birkdale Library (as per Appendix 1) amounts to 116.22 “gross” hours per week at a cost of £70,683. Within the 116.22 hours is allowance for absence due to staff holidays, sickness and training which we estimate at 16% (on the basis of 6 weeks holidays, 2 weeks sickness and 0.2 weeks training). Accordingly the normal weekly staff availability is $116.22 \times 84\% = 97.5$ hours per week.

For preparation time one member of staff is present half an hour before opening = 2.5 hours per week, meaning that 95 staff hours are available to cover 30 hours of opening. This equates to average staff cover of around 3.15 staff across the hours of opening (note that this includes the Library Manager).

Reducing opening hours by 6 hours per week will require $6 \times 3.15 = 19$ hours per week **LESS** of available staff time, or 23 hours per week of “gross” staff time (allowing for the 16% holiday leave etc factor)

This means that “gross” staffing could be reduced from 116.22 hours per week to 93 hours per week because of the cut in opening hours. We estimate this alone would save approx. £14,000 pa on staffing costs.

However our main proposal to reduce costs is to use volunteers to cover 48 of the “gross” hours per week. 45 “gross” hours per week would still be paid library staff. At the 84% factor, 45 “gross” hours equates to 38 staff hours per week of available staff time. Allowing for 2.5 hours per week of preparation time, this would mean an average of 35.5 hours per week of paid library staff time covering the (proposed) 24 hours of opening. This equates to average paid library staff cover of around 1.5 staff across the hours of opening (note that this includes the Library Manager).

The allocation of 45 “gross” hours of the retained paid library staff would be a matter for library management, but to illustrate the financial saving from **BOTH** reducing opening hours from 30 to 24 per week and the use of volunteers, we put forward the following potential staffing structure (using the hourly costs implicit in Appendix 1):

Potential revised staffing

Library Manager (18 hours)	£14,349. 00
Senior Library Assistant (14 hours)	£8,550. 00
Library Assistant (13 hours)	£7,101. 00

TOTAL APPROX. SALARY COSTS £30,000.00

This represents a saving of over £40,000 against the present staffing cost of £70,683.

As a consequence, the current net annual cost to the Council of Birkdale Library of £84,143 (as per Appendix 1) would reduce by over £40,000 to £43,460.

This represents a saving of 48% on the current revenue budget.

We recognise that the significant use of volunteers is not an “easy option”, but we believe there is the necessary public support to make it succeed. To illustrate the number of volunteers needed we have identified 9 sessions each of 2.5 or 3 hours.

These are: 5 mornings of 2.5 hours
 3 afternoons of 3 hours
 1 evening of 2.5 hours

As stated above, the retained paid library staff hours are sufficient to provide average coverage of 1.5 (paid) staff across the hours of opening (this includes the Library Manager). In order to revert to the current average (total) staff cover rate of 3.15 it would be necessary to have an average of 1.65 volunteers present across the hours of opening. Based on 24 hours of opening per week this equates to a requirement for 40 available hours of volunteer time per week (or 48 “gross” hours, allowing for 16% holidays/sickness etc. - as identified above).

This requirement for 40 available hours of volunteer time per week equates to 15 volunteer sessions of 2.5 or 3 hours.

Although it is possible that some volunteers would be willing to undertake more than one session per week, it is safer to assume that one would be the norm. Allowing for holidays, sickness etc it seems clear that a minimum of around 20 volunteer personnel are needed to provide the proposed level of volunteer cover.

We believe the necessary level of commitment exists in the Birkdale area to enable the volunteer option to work, but we do not wish to understate the amount of organisation required.

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Report to:: Cabinet / Council

Date of Meeting: 28 February 2013

Subject: Budget and Council Tax Recommendation 2013/14

Report of: Head of Corporate Finance and ICT

Wards Affected: All

Is this a key decision? Yes

Is it in the Forward Plan?

Yes

Exempt/Confidential:

No

PURPOSE/SUMMARY:

This report may be subject to revision should any subsequent changes be made to the budget proposals, as set out in Item 4 of the Cabinet agenda and Item 14 of the Council agenda.

To inform Cabinet of the level of levies and precepts set for 2013/14, and to recommend a budget and Council Tax for 2013/14 to be considered by Council.

RECOMMENDATION(S):

Cabinet is recommended to:

1. Note the impact of charges relating to external levies for 2013/14;
2. Note the precepts set by the Police and Crime Commissioner and the Fire and Rescue Authority for 2013/14;
3. Note the level of Parish Precepts set for 2013/14;
4. Approve the budget for 2013/14 (as set out in paragraph 4) for consideration by Council; and
5. Approve a Council Tax increase of 0% for 2013/14 for consideration by Council.

Council is recommended to:

1. Agree to accept the Council Tax Freeze Grant for 2013/14; and
2. Set a 0% increase in Council Tax for Sefton Council in 2013/14.

How does the decision contribute to the Council's Corporate Objectives?

Corporate Objective		Positive Impact	Neutral Impact	Negative Impact
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being		√	
5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities		√	
8	Improving the Quality of Council Services and Strengthening local Democracy		√	

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Reasons for the Recommendation:

The Council must set a Council Tax for 2013/14 by 10 March 2013 at the latest.

What will it cost and how will it be financed?

(A) Revenue Costs

The budget options agreed at Cabinet on 31 January and 14 February enable the budget gap of £50.8m for the next two financial years to be met. The resultant budget for 2013/14 is set out in Annex A to this report.

The setting of the Council Tax will enable the Council to receive income from Council Tax Payers during 2013/14.

(B) Capital Costs

Nil

Implications

The setting of the Council Tax will enable the Council to receive income from Council Tax Payers.

Legal:

The Council is required to set a Balanced Budget and Council Tax level by 10 March 2013.

Human Resources:

None

Equality

1. No Equality Implication

2. Equality Implications identified and mitigated

3. Equality Implication identified and risk remains

Impact on Service Delivery

What consultations have taken place on the proposals and when?

The Head of Corporate Finance and ICT has agreed this report. **(FD2164/13)**

The Head of Corporate Legal Services has been consulted and has no comments on the report. **(LD1480/13)**

Are there any other options available for consideration?

There are no alternative options. The Council must set a budget and a Council Tax by 10 March 2013 at the latest.

Implementation date for the Decision:

Immediately following Council.

Contact Officer: Margaret Rawding

Tel: 0151 934 4082

Email: Margaret.rawding@sefton.gov.uk

Background papers: None

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1. Introduction

- 1.1. The Council is legally required to fix its budget and set a Council Tax for 2013/14 by 10 March 2013.
- 1.2. The report provides details of the amounts that will be paid to levying bodies in 2013/14 and the level of precepts that have been set by the Police and Crime Commissioner, the Fire and Rescue Authority and Parish Councils.
- 1.3. In respect of the Council's budget, the approval of budget options for 2013/14 and 2014/15 at the Cabinet meetings held on 31 January and 14 February 2013 has enabled the identified budget gap of £50.8m to be met. Consequently, this report identifies a 2013/14 Revenue Budget recommendation for consideration. The report also considers the Council Tax for 2013/14; where a 0% increase is proposed.
- 1.4. Should any amendments to the 2013/14 Budget, or an alternative Council Tax assumption be approved by Cabinet, a revised resolution will be presented for approval by Council.

2. Council Tax Base 2013/14

- 2.1. The introduction of the Council Tax Reduction Scheme has resulted in the Government ending Council Tax Benefit payments. It has been replaced with locally set systems of council tax support. The Government will in the future provide annual grants to local authorities to help finance this cost; however, this grant is 10% lower than the current amount paid out in benefits.
- 2.2. Sefton has introduced a new local system (approved by Council on 24 January 2013). An impact of this new system is that the Council Tax Base (for the Council and Parishes) will reduce from 2013/14 onwards. This is a consequence of the 10% reduction in Government financial support of the cost of Council Tax Benefit and because the support is now treated as a discount (which reduces the tax base) rather than a benefit (which was a contribution towards the payment of the full bill). The position for Parish Councils is considered further below.

3. Charges Relating to External / Levying Bodies

- 3.1. The Council is required to pay charges relating to levies from external bodies. The expected amounts to be paid in 2013/14, and their impact on Sefton's budget compared to 2012/13, is shown in the table below: -

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<u>Levying Body</u>	2012/13 £	2013/14 £	Change £
Integrated Transport Authority	25,682,000	25,274,000	-408,000
Waste Disposal Authority	12,613,601	11,867,612	-745,989
Environment Agency	147,288	144,084	-3,204
Inshore Fisheries and Conservation Authority	59,248	59,248	0
Port Health Authority Charge	79,500	79,500	0
	38,581,637	37,424,444	-1,157,193

The above figures have been built into the proposed Budget for 2013/14.

4. Precepts

4.1. Police and Crime Commissioner and Fire Authority Precepts

4.1.1. The Fire and Rescue Authority set its budget / precept for 2013/14 on 26 February 2013, with a Band D increase equivalent to 1.99%. The Merseyside Police and Crime Commissioner also met on 26 February 2013 and set its budget / precept for 2013/14, with a Band D increase equivalent to 2.0%. The table below sets out the position for both Authorities.

<u>Precept</u>	2012/13	2013/14	Change	
	£	£	£	%
Police and Crime Commissioner	14,025,670	11,755,180		
Fire & Rescue Authority	6,272,535	5,256,663		
<u>Council Tax (Band D)</u>				
Police and Crime Commissioner	150.62	153.63	+3.01	+2.00
Fire & Rescue Authority	67.36	68.70	+1.34	+1.99

4.2. Parish Precepts

4.2.1. The Council Tax Base reduction, referred to earlier, will result in a lower amount of Council Tax income being collected than previously. This impacts on both Sefton and the Parish Councils. The Government has provided a grant to compensate councils for the loss of benefit payments; this grant includes an amount relating to parishes.

4.2.2. Cabinet on 31 January 2013 agreed that Sefton Council would pay each Parish an amount equal to their loss of Council Tax, (assuming that the Band D Council Tax was at the 2012/13 level) i.e. they will not be any worse off as a result of the system change.

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4.2.3. All Parish Councils have set their precepts for 2013/14. The total level of precepts has changed from £950,321 in 2012/13 to £854,079 in 2013/14. Details of the precepts and Band D equivalent Council Tax charge in each Parish area are set out below: -

	Precept			Band D		
	2012/13 £	2013/14	Change £	2012/13	2013/14	Change
Aintree Village	90,000	90,000	0	39.44	46.08	+6.64
Formby	43,000	44,930	1,930	4.56	5.13	+0.57
Hightown	3,750	4,166	416	4.21	5.01	+0.80
Ince Blundell	1,700	1,430	-270	8.79	9.05	+0.26
Little Altcar	2,500	2,500	0	8.67	9.53	+0.86
Lydiate	149,862	129,903	-19,959	66.57	66.57	0
Maghull	633,509	555,871	-77,638	88.85	88.85	0
Melling	18,000	18,000	0	16.47	19.09	+2.62
Sefton	3,500	2,779	-721	12.59	12.59	0
Thornton	4,500	4,500	0	5.51	6.21	+0.70
	950,321	854,079	-96,242			

5. Proposed Budget for 2013/14

- 5.1. Under the Council's Constitution, a Budget / Council Tax level has to be recommended to Council for consideration.
- 5.2. The Budget for 2013/14, (and two-year financial plan), has been prepared in order to fulfil this requirement; this is set out in Annex A. It should be noted that these have been constructed on the basis of the report to Cabinet and Council on 28 February 2013.

6. Excessive Council Tax Increases

- 6.1. On 4 February 2013, the Secretary of State confirmed the criteria that would be used to determine if an authority had set an excessive Council Tax increase in 2013/14. Any Metropolitan District that increases its relevant amount of tax (which excludes levies) by more than 2% will be deemed to have set an excessive increase and will be required to hold a referendum. The Council's proposed Budget for 2013/14 does not exceed this threshold.

7. Recommended Council Tax for 2013/14

- 7.1. On the assumption that the Revenue Budget report (elsewhere on the agenda) is approved, the proposed Council Tax increase for Sefton in 2013/14 will be 0%. The overall Band D Council Tax to be levied for 2013/14 (excluding Parish Precepts) would therefore be as follows: -

	£
Sefton	1,266.68
Police and Crime Commissioner	153.63
Fire and Rescue Authority	68.70
	<u>1489.01</u>

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Annex A

SUMMARY OF GENERAL FUND REVENUE ESTIMATES 2012/2013 to 2014/2015

Line Ref	Department / Service	Base Estimate 2012/2013 £	Base Estimate 2013/2014 £	Base Estimate 2014/2015 £
1	<u>Strategic Management</u>	1,215,000	1,059,000	1,059,000
	<u>Corporate Commissioning:</u>			
2	- Business Intelligence and Performance	610,750	610,750	610,750
3	- Commissioning and Neighbourhood Co-Ordination	2,755,300	2,346,300	1,875,300
4	- Communications	254,750	254,750	254,750
5	- Governance and Civic Services	2,904,900	2,424,900	2,606,900
	<u>Corporate Services:</u>			
6	- Corporate Finance & ICT	7,494,200	7,164,200	7,031,200
7	- Legal	1,207,450	1,207,450	1,184,450
8	- Personnel	1,627,750	1,598,750	1,540,750
9	- People Development	1,623,050	1,249,050	1,124,050
10	- Transformation	313,000	313,000	313,000
11	- Arvato Corporate Services	8,730,550	8,694,050	8,934,250
	<u>People:</u>			
12	Older People	90,554,450	109,338,800	104,518,800
13	Young People and Families	59,692,800	55,998,800	53,625,000
14	Health & Wellbeing	10,078,150	9,552,650	9,307,650
15	Local Emergency Support Scheme (Social Fund)	0	1,157,350	1,140,500
	<u>Place:</u>			
	Built Environment:			
16	- Economic Development	522,850	435,850	423,850
17	- Tourism	1,281,800	1,191,400	908,400
18	- Environment	3,479,000	3,319,250	3,289,250
19	- Environment - Licensing	-59,400	-59,400	-59,400
20	- Investment Programme and Infrastructure	15,850,850	15,716,850	15,056,850
21	- Investment Programme and Infrastructure - Housing Services	1,076,800	1,157,700	1,157,700
22	- Investment Programme and Infrastructure - Admin. Buildings and Other Properties	-473,350	-473,350	-473,350
23	- Planning	1,693,750	1,542,750	1,542,750
	Street Scene:			
24	- Direct Services	9,639,700	8,626,700	7,796,700
25	- Landscape Services	5,389,750	4,479,750	4,214,750
26	<u>Other Services</u>	167,100	167,100	167,100
27	<u>Community Transition Fund</u>	0	1,000,000	0
28	Net Cost of Services	227,630,950	240,074,400	229,150,950

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Line Ref	Department / Service	Base Estimate 2012/2013 £	Base Estimate 2013/2014 £	Base Estimate 2014/2015 £
29	Less Capital Charges	-14,471,200	-14,471,200	-14,471,200
30	Debt Repayment / Net Interest	14,388,000	14,317,000	15,717,000
31	Capital Chargeable to Revenue	1,875,000	1,095,000	95,000
32	Sub total	229,422,750	241,015,200	230,491,750
33	Contingency Provision	0	0	0
34	Levies	38,502,150	37,344,950	35,155,950
35	Application of Provisions / Reserves / Corporate Expenditure	869,710	960,727	789,457
36	Capitalisation	-1,000,000	-1,000,000	-1,000,000
37	Net Reduction to Insurance Fund	-1,500,000	-1,500,000	-1,500,000
38	Corporate / One-Off Savings	-5,585,800	-5,102,900	-4,867,900
39	Inflationary Items to be Allocated	25,100	2,750,750	4,628,600
40	Corporate Savings to be Allocated to Departments	0	-1,726,000	-3,858,000
41	Total	260,733,910	272,742,727	259,839,857
42	Non-Specific Grants	-25,172,450	-35,933,700	-36,720,850
43	Total	235,561,460	236,809,027	223,119,007
44	Contribution to Balances	0	0	0
45	Total Budget Requirement	235,561,460	236,809,027	223,119,007
46	Add Parish Precepts	950,321	854,079	854,079
47	Total Net Expenditure	236,511,781	237,663,106	223,973,086
<u>SUMMARY OF BALANCES</u>				
48	Balances Brought Forward	3,686,340	3,710,808	3,710,808
49	Additional Underspend in 2011/2012	24,468	0	0
50	Balances Carried Forward	3,710,808	3,710,808	3,710,808

FINANCING OF SEFTON'S BUDGET REQUIREMENT

Total Budget Requirement	235,561,460	236,809,027	223,119,007
Less: Revenue Support Grant	-2,244,641	-85,273,633	-70,259,638
Top-Up Grant	0	-23,351,954	-24,068,183
Non-Domestic Rates	-115,794,109	0	0
Business Rates Baseline	0	-32,117,167	-32,724,913
Collection Fund Deficit / Surplus (-)	430,000	855,267	855,267
Sefton Requirement from Council Tax	117,952,710	96,921,540	96,921,540
Band D Council Tax	1,266.68	1,266.68	1,266.68

Analysis of Departmental / Service Budgets

**Base
Estimate
2012/2013** **Base
Estimate
2013/2014** **Base
Estimate
2014/2015**
(before Corporate Services and Departmental
Management Recharges)
£ £ £

Strategic Management

..... Strategic Management **1,215,000** **1,059,000** **1,059,000**

Corporate Commissioning:

- Business Intelligence and Performance
..... Business Intelligence and Performance **610,750** **610,750** **610,750**

- Commissioning and Neighbourhood Co-Ordination
..... Departmental **1,188,550** **1,038,550** **978,550**
..... Area Committees **200,150** **100,150** **100,150**
..... Grants to Voluntary Organisations **1,102,700** **1,006,700** **745,700**
..... Parish Councils - Double Rating **263,900** **200,900** **50,900**
..... **2,755,300** **2,346,300** **1,875,300**

- Communications
..... Communications Unit **254,750** **254,750** **254,750**

- Governance and Civic Services
..... Civic and Mayoral **640,750** **560,750** **560,750**
..... Elections **441,000** **241,000** **441,000**
..... Council Administration **1,325,350** **1,178,350** **1,178,350**
..... Committee Services **386,750** **333,750** **315,750**
..... Administration **31,850** **31,850** **31,850**
..... Management **79,200** **79,200** **79,200**
..... **2,904,900** **2,424,900** **2,606,900**

Analysis of Departmental / Service Budgets (continued)

	<u>Base Estimate 2012/2013</u>	<u>Base Estimate 2013/2014</u>	<u>Base Estimate 2014/2015</u>
	(before Corporate Services and Departmental Management Recharges)		
	£	£	£
<u>Corporate Services:</u>			
- Corporate Finance & ICT			
Departmental	4,316,650	4,066,650	3,983,650
ICT Strategy	161,300	161,300	161,300
Local Tax Collection	1,564,900	1,564,900	1,564,900
Council Tax Benefit	1,238,700	1,238,700	1,238,700
Housing Benefits	366,250	286,250	236,250
Magistrates Courts Residual Grant	-153,600	-153,600	-153,600
	7,494,200	7,164,200	7,031,200
- Legal	1,207,450	1,207,450	1,184,450
- Personnel	1,627,750	1,598,750	1,540,750
- People Development	1,623,050	1,249,050	1,124,050
- Transformation Team	313,000	313,000	313,000
- Arvato Corporate Services	8,730,550	8,694,050	8,934,250

Analysis of Departmental / Service Budgets (continued)

	<u>Base Estimate 2012/2013</u>	<u>Base Estimate 2013/2014</u>	<u>Base Estimate 2014/2015</u>
	(before Corporate Services and Departmental Management Recharges)		
	£	£	£
- Children's Social Care :			
Assessment/ Contact Children	3,267,150	3,384,200	3,384,200
Children with Disabilities	488,300	488,300	488,300
Child & Adolescents Mental Health Services (CAMHS)	421,750	421,750	421,750
Children in Care	18,335,700	17,523,400	16,088,750
Legal Fees/ Other Fees and Services	634,700	639,650	639,650
Emergency Duty Team	184,950	184,950	184,950
Independent Review Officers	412,600	412,600	412,600
Respite Children's	898,650	886,850	825,500
Social Care Commissioned Services	315,200	315,200	315,200
 Social Care - Central Management Costs:-			
Children's Social Care - Research, Marketing & Policy (including £0.231m of Centrally managed budgets)	697,200	697,200	697,200
Children's Social Care Admin Support Costs	1,348,150	1,348,150	1,348,150
Re-Enablement	14,000	14,000	14,000
MTFP - Price Inflation (Allocated to Critical Budgets)	117,050	0	0
MTFP - Demand Pressures (Allocated to Critical Budgets)	690,000	0	0
Safeguarding Children	38,800	38,800	38,800
	27,864,200	26,355,050	24,859,050

Analysis of Departmental / Service Budgets (continued)

Base Estimate 2012/2013 **Base Estimate 2013/2014** **Base Estimate 2014/2015**

(before Corporate Services and Departmental Management Recharges)

	£	£	£
- <u>Early Intervention & Prevention</u>			
Substance Misuse Advice Support and Help (SMASH)	123,700	0	0
Strengthening Families	413,900	413,900	413,900
Family Centres	1,687,150	1,655,850	1,606,550
Youth Offending Service	822,400	671,400	671,400
Targeted Youth Support	120,800	58,800	58,800
Aiming High Team	620,800	407,950	407,950
Common Assessment Framework	293,550	293,550	293,550
Early Years Outcomes Monitoring & Quality	439,750	439,750	439,750
Early Years Business Support	92,350	92,350	92,350
Commissioned Services	873,350	711,550	711,550
Two Year Old Offer	494,100	0	0
Aiming High - Short Breaks	769,250	756,150	756,150
DCATCH Programme	101,950	101,950	101,950
Parenting Team - Think Family Grant	251,050	248,300	204,650
Youth Services	1,469,950	1,439,950	1,439,950
Under Eights Service	950	950	950
Children's Centres	3,727,050	3,727,050	3,727,050
Health Education	60,200	25,100	0
CWD Register/Transitions	128,200	171,900	171,900
Children's Fund Commissioned & Carers CWD	790,450	700,650	600,900
	13,280,900	11,917,100	11,699,300

Analysis of Departmental / Service Budgets (continued)

	<u>Base Estimate 2012/2013</u>	<u>Base Estimate 2013/2014</u>	<u>Base Estimate 2014/2015</u>
	(before Corporate Services and Departmental Management Recharges)		
	£	£	£
- Learning and Support			
Statemented Children	95,100	0	0
Vulnerable Children Complementary Education	159,300	50,400	50,400
Statutory Provision of Home to School Transport via STU	3,168,950	3,168,950	3,168,950
Special Educational Needs Assessment and Monitoring	185,500	185,500	185,500
Education Psychology Service	577,900	527,900	527,900
Welfare Officers-Pupil Attendance (Employment, Attendance and Enforcement)	654,200	504,200	504,200
School Improvement	810,450	760,450	500,450
LEA - Schools	5,700,400	5,700,400	5,700,400
Primary Premature Retirement Compensation	544,350	544,350	544,350
Secondary Premature Retirement Compensation	625,950	625,950	625,950
Special Premature Retirement Compensation	50,700	50,700	50,700
Continuing Education Post 16	256,350	256,350	256,350
Parent Partnership (Special Educational Needs)	46,700	46,700	46,700
Pupil Place Planning and School Organisation	157,050	157,050	157,050
School Admission, Appeals and Student Support	352,600	312,600	312,600
Connexions	1,599,750	1,403,750	1,003,750
Adult & Community Learning	62,000	62,000	62,000
Early Years Outcomes Special Needs Training	120,000	120,000	120,000
	15,167,250	14,477,250	13,817,250
	59,692,800	55,998,800	53,625,000

Analysis of Departmental / Service Budgets (continued)

	<u>Base Estimate 2012/2013</u>	<u>Base Estimate 2013/2014</u>	<u>Base Estimate 2014/2015</u>
	(before Corporate Services and Departmental Management Recharges)		
	£	£	£
Health & Wellbeing			
Arts and Cultural Services	1,251,850	1,860,250	1,860,250
Sports Services	5,414,100	4,685,000	4,730,000
Libraries	2,985,600	2,647,400	2,357,400
Service Development	43,600	0	0
Service Management and Support Services	383,000	360,000	360,000
	10,078,150	9,552,650	9,307,650
Local Emergency Support Scheme (Social Fund)	0	1,157,350	1,140,500
<u>Place:</u>			
Built Environment:			
- Economic Development	522,850	435,850	423,850
- Tourism			
Tourism Services	445,650	425,650	358,650
Southport Theatre Complex	505,600	505,600	405,600
Assistant Director / Admin	330,550	260,150	144,150
	1,281,800	1,191,400	908,400

Analysis of Departmental / Service Budgets (continued)

	<u>Base Estimate 2012/2013</u>	<u>Base Estimate 2013/2014</u>	<u>Base Estimate 2014/2015</u>
	(before Corporate Services and Departmental Management Recharges)		
	£	£	£
- Environment			
Dog Wardens	120,600	120,600	120,600
Energy and Environmental Management	436,000	436,000	436,000
Environmental Health	1,060,050	1,045,050	1,045,050
Pest Control	190,350	170,350	160,350
Public Health	494,950	400,200	400,200
Trading Standards	518,900	488,900	468,900
Administrative Support	543,750	543,750	543,750
Management	114,400	114,400	114,400
	3,479,000	3,319,250	3,289,250
- Environment - Licensing	-59,400	-59,400	-59,400

	<u>1,076,800</u>	<u>1,157,700</u>	<u>1,157,700</u>
<u>Analysis of Departmental / Service Budgets (continued)</u>	<u>Base Estimate 2012/2013</u>	<u>Base Estimate 2013/2014</u>	<u>Base Estimate 2014/2015</u>
	(before Corporate Services and Departmental Management Recharges)		
	£	£	£
- Investment Programme and Infrastructure - Admin. Buildings and Other Properties			
Admin. Buildings	155,450	155,450	155,450
Industrial Buildings	125,800	125,800	125,800
Other Properties	-754,600	-754,600	-754,600
	<u>-473,350</u>	<u>-473,350</u>	<u>-473,350</u>
- Planning			
Planning Policy	675,700	663,700	663,700
Development Control	-56,950	-112,950	-112,950
Merseyside Environmental Advisory Service	131,900	131,900	131,900
Building Control	242,550	222,550	222,550
Land Searches	6,150	-28,850	-28,850
Departmental Management	694,400	666,400	666,400
	<u>1,693,750</u>	<u>1,542,750</u>	<u>1,542,750</u>

Analysis of Departmental / Service Budgets (continued)

	<u>Base Estimate 2012/2013</u>	<u>Base Estimate 2013/2014</u>	<u>Base Estimate 2014/2015</u>
	(before Corporate Services and Departmental Management Recharges)		
	£	£	£
- Landscape Services			
Coroners Service	363,050	363,050	363,050
Grounds Maintenance	1,998,400	1,978,400	1,978,400
Trees in Parks	91,950	91,950	91,950
Cemeteries & Crematoria	-714,700	-1,129,700	-1,129,700
Births, Marriages and Deaths	36,400	36,400	36,400
Golf	-166,450	-166,450	-166,450
Parks (incl. Land Management)	2,237,400	1,762,400	1,497,400
Coast Recreation and Foreshore Management(incl. Land Management and Sand Clearance)	872,450	872,450	872,450
Lifeguard Duties	202,900	202,900	202,900
Departmental Administration	468,350	468,350	468,350
	5,389,750	4,479,750	4,214,750
<u>Other Services</u>			
Parish Loans	1,800	1,800	1,800
Pension Increases - MRB	165,300	165,300	165,300
	167,100	167,100	167,100
<u>Community Transition Fund</u>	0	1,000,000	0
<u>Total Net Cost of Services</u>	227,630,950	240,074,400	229,150,950